

# JOB POSTING

## DZ Driver



Daily Bread Food Bank works towards long-term solutions to end hunger and poverty and runs innovative programs to support individuals living on low income and experiencing food insecurity. Daily Bread distributes fresh and shelf stable food, and fresh-cooked meals to 126 member agencies and 189 food programs across Toronto. Daily Bread also publishes the influential Who's Hungry report - an annual survey measuring trends in food insecurity and poverty in Toronto to educate the public and spark policy change.

<b>Job Title:</b>	DZ Driver
<b>Reporting to:</b>	Transportation Manager
<b>Salary:</b>	\$44,551 to \$53,159 per year commensurate with experience
<b>Terms:</b>	35 hours a week / Permanent – Full-time Some weekend, evening and holiday work will be required
<b>Location:</b>	191 New Toronto Street, Toronto, ON, M8V 2E7

### About the Job

Are you a motivated, professional, and energetic DZ Driver that values high standards of customer service? Do you have a desire to create and sustain a healthy safe and friendly work environment? Do you have an understanding and compassion surrounding the issues and challenges faced by those without adequate food and living in poverty with the desire to help make a difference? We would like to connect with you.

You will be the public face of Daily Bread and will be trusted to handle agency deliveries and donor pick-ups with the utmost care and respect. You will be responsible for engaging with our member agencies, our donors, their co-workers, and the public in a friendly and professional manner. You will drive a company vehicle to transport both perishable and non-perishable food items to and from Daily Bread; load and unload through a variety of mechanisms; use wireless POD technology; prepare paperwork and perform daily vehicle safety checks to ensure on road safety.

### Specific Responsibilities

- Deliver skids of food to our member agencies daily.
- Pick up skids or bins of food donations from various locations including grocery stores, schools, firehalls and industry warehouses.
- Return empty skids, milk crates etc. to vendors

- Uphold great customer service when performing delivery or pickup duties and operate in a safety focused, courteous and professional manner. Promote and maintain good customer relations.
- Share customer/agency feedback to Daily Bread team including complaints, requests, returns, performance, and potential opportunities.
- Practice safe loading and unloading of the vehicle including weight restrictions and lifting devices
- Record all stops using handheld smartphone with paperwork being completed in full and handed in at the end of every shift
- Prior to daily departure, perform daily vehicle/equipment circle check safety inspection, documenting and reporting according to company and government regulations
- Ensure your drivers' license is up to date and report all infractions, tickets and accidents received both on and off duty that will affect your driving record.
- Enthusiastically participate in on and off-site special events
- Perform warehouse support responsibilities when not engaged in primary responsibilities
- Support with other duties and responsibilities as assigned by the Transportation Manager (e.g., cleaning up the dock, washing the trucks, dump runs, driving employees in the DB Van etc.)

### **Health and Safety**

- Promote a safe and healthy workplace ensuring adherence to legislation and policy.
- Participate in health and safety information sessions (safety talks, staff meetings, training, etc.).
- Use or wear the equipment, protective devices, or clothing as provided Daily Bread.
- Meet the requirements of s. 28 of the Occupational Health & Safety Act.

### **Internal/External Relationships**

- Drivers are the “front line” employee for the Daily Bread agencies we deliver to as well as the donors we pick up from. It is important that you appear and behave in a professional manner.
- You are expected to work closely with the Transportation Manager, as well as the warehouse and dock staff to ensure inbound and outbound order accuracy.

### **Working Conditions**

- Daily Bread Food Bank, 191 New Toronto Street, Etobicoke is the location of our operation. You will start and end your day at this location.

### **What you bring to the Table**

- Valid AZ/ DZ driver license with minimum 3 of continuous AZ/DZ truck driving experience and a clean abstract
- High school diploma or equivalent experience
- Familiarity with the GTA and surrounding area to ensure efficient and timely delivery and pick-up of products
- Experience with TMS or other transportation management systems preferred.
- Previous warehouse experience and forklift certification is an asset.

- Friendly, professional and customer focused attitude
- strong conflict resolution and decision-making skills
- Strong ability to work independently and as part of a team
- strong work ethic and excellent time management skills
- Must enjoy driving and be safety minded
- Ability to use Smartphone for delivery application and email purposes understanding that prompt communication is critical to daily operations.
- Ability to lift 50 lbs and move skids with a manual /electric pump truck
- Willingness to occasionally work a flexible schedule.
- Excellent verbal and written communication skills.

### **What You will Get in Return**

- Competitive Salary
- Employer paid benefits package including health and dental
- Matched Group RRSP
- Professional Development Stipend
- Free Lunch onsite daily
- Support, expertise and mentoring from a team of Operations Professionals

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### **How to Apply**

Please forward a cover letter and résumé by Friday **April 29<sup>th</sup>, 2022** to Human Resources – [hr@dailybread.ca](mailto:hr@dailybread.ca). Interviews for the position will be conducted on a rolling basis

***Daily Bread Food Bank is an equal opportunity employer and encourages applications from members of designated groups. Persons with disabilities who need accommodation in the application process, or those needing job postings in another format, please e-mail a request to Human Resources.***

Daily Bread Food Bank thanks all individuals who apply for this position and will only contact candidates who are selected for an interview.